

MANDATORY DISCLOSURE AS PER ANNEXURE 18 OF THE AICTE APPROVAL PROCESS HANDBOOK 2024 - 27

1. Name of the Institution:

Name	Government Arts and Science College for Women, Sathankulam.
Address	Ittamozhi Road, Government Arts and Science College for Women, Sathankulam – 628 704.
Phone No.	04639 – 266600
Email	gascsat2019@gmail.com

2. Name and Address of the Principal:

Name	Dr. Jamunarani R
Address	Ittamozhi Road, Government Arts and Science College for Women, Sathankulam - 628704
Email	jamunarani821@gmail.com

3. Name of the affiliating University: Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu.

4. Governance:

4.1 Members of the Board

S. No.	Name and Organization	Position
1.	Dr. R. JAMUNARANI Principal Government Arts and Science College for Women, Sathankulam – 628704	Principal (FAC)
2.	Dr. S. AMUTHAVANI Assistant professor & Head PG Department of Business Administration Government Arts and Science College for Women, Sathankulam – 628704	Member

3.	Dr. P. RAVI Professor & Head Department of Management Studies Manonmaniam Sundaranar University Tirunelveli – 12	Member – Distinguished Professor (Nominated by College)
4.	Dr. K. MARIAMMAL Assistant Professor & Head PG Department of Commerce Government Arts and Science College for Women, Sathankulam – 628704	Member
5.	Dr. S. SILVIYA Assistant Professor PG Department of Mathematics Government Arts and Science College for Women, Sathankulam – 628704	Member
6.	Dr. K. MEENA Assistant Professor PG Department of Business Administration Government Arts and Science College for Women, Sathankulam – 628704	Member
7.	Mr. R. ARULMURUGAN Export Business	Member - Industrialist (Nominated by College)
8.	THE REGIONAL OFFICER Southern Regional Office All India Technical Education, Chennai.	Ex-office member (Nominated by College)

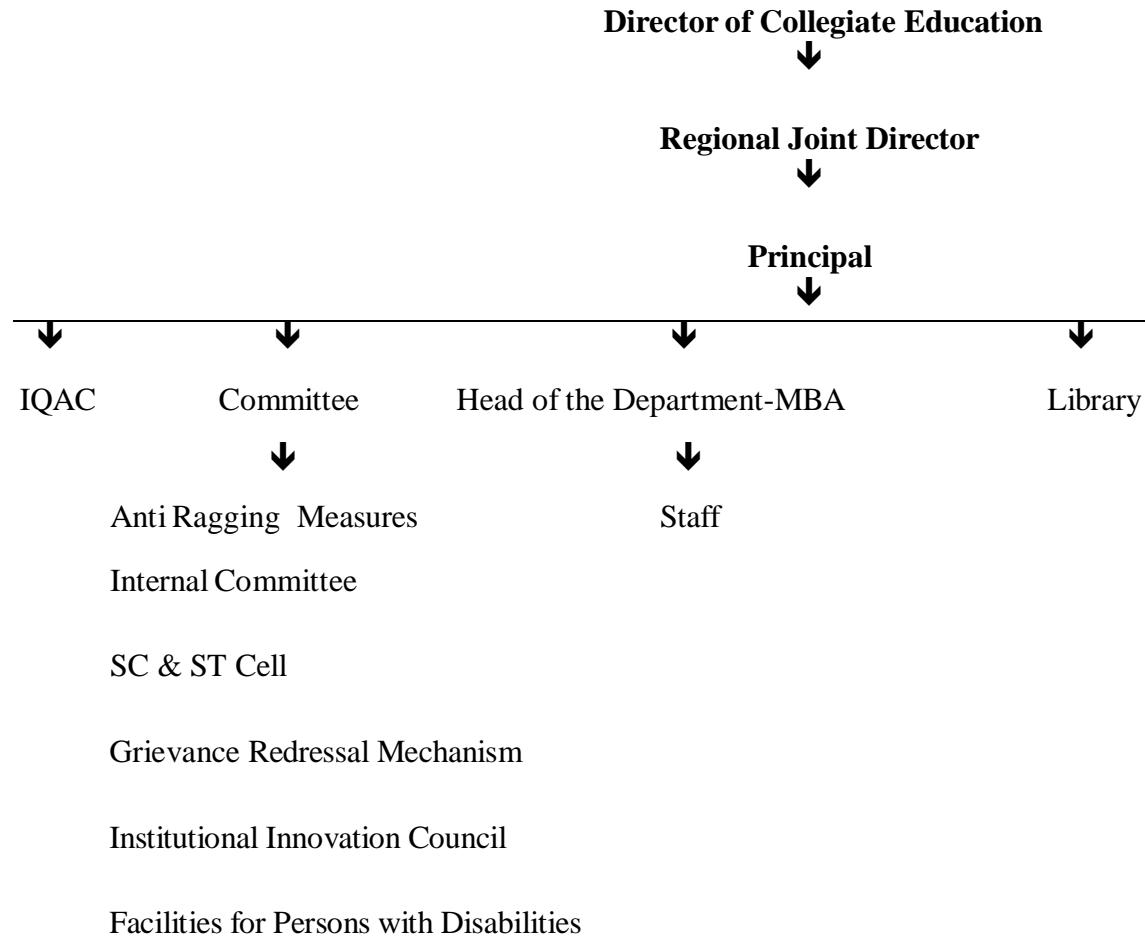
4.2 Frequency of Meetings: 2 meetings in a year

4.3 Members of Academic Advisory Body

Chairman	Principal
Secretary	HOD
Convenor	Assistant Professor
Members	Department staff members
Invite	Office Superintendent

4.4 Frequency of meetings: Once in a Semester

4.5 Organization Chart:



Nature and Extent of involvement of Faculty and students in academic affairs/improvements:

Faculties (and students) are involved in continuous improvement and upgradation of Academic Content and Teaching- Learning Methodologies.

Mechanism/ Norms and Procedure for democratic/ good Governance:

Communication of Information through Display in Notice Boards, Announcements in College Assembly, and Feedback taken from Students, and all stakeholders is used to ensure Democratic Governance oriented towards Academic and Personality Development.

Student Feedback on Institutional Governance/ Faculty performance:

Continuous Students' feed-back mechanism conducted in prescribed format on Semester basis. Faculty Performance feed-back also conducted in a prescribed format.

(i) INTERNAL QUALITY ASSURANCE CELL (IQAC)

Sl. No.	Name	Position (Chairperson / Member)	Category	Present Designation / Occupation	Telephone/ Mobile Number	E-Mail	Residential Address
1.	Dr. JAMUNARANI R	Chairperson	PRINCIPAL (FAC)	M.Sc., M.Phil., Ph.D.,	9894844528	jamunarani821@gmail.com	32/155 Anbu Nagar, Kumarapuram, Tiruchendur.
2.	Dr. M. R. SHEEBA	Member	Senior Faculty Member	MCA., M.Phil., ME (CSC), M.Sc., (Yoga) Ph.D	9994207737	sheebasjustus@gamil.com	26/4, Solar llam , Erattancillai, Vellicode, K.K District
3.	Mrs. S. KOHILA	Member	Senior Faculty Member	MBA.,	6369031409	kohilaviksha@gamil.com	Thangam Mandabam street, no. 5 th house Jebame Jeyam Compound, Thisaiyanvilai.

(ii) ANTI - RAGGING MEASURES:

Established as per AICTE Regulations 01.07.2009 and UGC guidelines

Anti-Ragging Committee & Squad is constituted in the College for the purpose of Prevention & prohibition of Ragging in the College & day to day monitoring of student's activities, with following members:

Sl. No.	Name	Position (Chairperson / Member)	Category	Present Designation / Occupation	Telephone/ Mobile Number	E-Mail	Residential Address
1.	Dr. JAMUNARANI R	Chairperson	PRINCIPAL (FAC)	M.Sc., M.Phil., Ph.D.,	9894844528	jamunarani821@gmail.com	32/155 Anbu Nagar, Kumarapuram, Tiruchendur.
2.	Mr. MUTHU	Member	Asst. Commissioner/ Police Inspector	Inspector of Police	8300254805	tutskmps@gmail.com	3/227A, Selva Nandini nagar, Ramayanpatti, Tirunelveli - 627358
3.	Mrs. A. PRASHYA NIRAIYA	Member	Revenue/ Taluk/Civil/Officers	Revenue Inspector	8807801385	Prashyaniraiya771@gmail.com	3/ 1761, North Street, Bamba, Ramanathapuram.
4.	Mr. R. JEYA PRAKASH	Member	Official of NGO		7010176153	Rjprakash2013@gmail.com	Kani & Co, Sathankulam – 628704
5.	Mrs. J. ATHI LAKSHMI	Member	Representative of Parents	Parents	9344532727	Jeniapj531@gmail.com	9, Vetha Kovil Street, Keeraikaranthattu, Tisaiyanvilai.
6.	Ms. J. JENI	Member	Representative of Students	Students	9344532727	Jeniapj531@gmail.com	9, Vetha Kovil Street, Keeraikaranthattu, Tisaiyanvilai.
7.	Mrs.S.AMBIKAVATHI	Member	Representative of non-teaching	Non-teaching	9578104017	amsbalan@hmail.com	12/96 Selva vinayagar kovil street, Panavillai.

(iii) INTERNAL COMMITTEE (IC):

Established as per the AICTE Regulations (2016) for gender sensitization, prevention of sexual harassment and grievance redressal for students.

Sl. No.	Name	Position (Chairperson / Member)	Category	Present Designation / Occupation	Telephone/ Mobile Number	E-Mail	Residential Address
1.	Dr. JAMUNARANI R	Chairperson	PRINCIPAL (FAC)	M.Sc., M.Phil., Ph.D.,	9894844528	jamunarani821@gmail.com	32/155 Anbu Nagar, Kumarapuram, Tiruchendur.
2.	Dr. K. MEENA	Member	Senior Faculty Member	MBA, M.Phil, PGDCA, Ph.D.,	9865014861	meenakmba@gamil.com	5/9, Main Road, Subramaniapuram – 628702.
3.	Mrs. M. SHUNMUGA SUNDARI	Member	Senior Faculty Member	MBA ., M.Phil., (Ph.D)	8870053473	Sundariprabhu005@gamil.com	211, Darling Nagar, KTC Nagar, V.M. Chatram.
4.	Mrs. S. KOHILA	Member	Senior Faculty Member	MBA.,	6369031409	kohilaviksha@gamil.com	Thangam Mandabam street, no. 5 th house Jebame Jeyam Compound, Thisaiyanvilai.
5.	Dr. M. R. SHEEBA	Member	Senior Faculty Member	MCA., M.Phil., ME (CSC)., M.Sc., (Yoga) Ph.D	9994207737	sheebasjustus@gamil.com	26/4, Solar Ilam , Erattancillai, Vellicode, K.K District

(iv) SC/ ST COMMITTEE:

Established a committee as mandated by the Scheduled Castes and Scheduled Tribes (Prevention / Atrocities) Act, 1989.

Sl. No.	Name	Position (Chairperson / Member)	Category	Present Designation / Occupation	Telephone/ Mobile Number	E-Mail	Residential Address
1.	Dr. JAMUNARANI R	Chairperson	PRINCIPAL (FAC)	M.Sc., M.Phil., Ph.D.,	9894844528	jamunarani821@gmail.com	32/155 Anbu Nagar, Kumarapuram, Tiruchendur
2.	Dr. V. VARALAKSHMI	Member	Senior Faculty Member	M.Com., M.Phil., Ph.D.,	9788967846	varabhuva@gmail.com	10 th Thayaparan Street, Murugankurchi (Post), Palayamkottai.
3.	Mrs. M. SHUNMUGA SUNDARI	Member	Senior Faculty Member	MBA., M.Phil., (Ph.D)	8870053473	Sundariprabhu005@gamil.com	211, Darling Nagar, KTC Nagar, V.M Chatram.
4.	Dr. E. MEENATCHI	Member	Senior Faculty Member	M.Com., M.Phil., Ph.D.,	6382083478	emeena1980@gamil.com	4/16, Mela Arasoor, Kayamozhi Village, Nadunalumoolaikinaru Post, Tiruchendur Taluka.

(v) GRIEVANCE REDRESSAL MECHANISMS:

Established a Grievance Redressal Committee within the institution. Appoint an OMBUDSMAN in accordance with AICTE Regulations.

Sl. No.	Name	Position (Chairperson / Member)	Category	Present Designation / Occupation	Telephone/ Mobile Number	E-Mail	Residential Address
1.	Dr. JAMUNARANI R	Chairperson	PRINCIPAL (FAC)	M.Sc., M.Phil., Ph.D.,	9894844528	jamunarani821@gmail.com	32/155 Anbu Nagar, Kumarapuram, Tiruchendur
2.	Dr. A. MARIA SELVI JEYA	Member	Assistant Professor	M.Com., M.Phil., Ph.D.,	9789371292	jeysjaffi@gmail.com	4/316, St. Antony Street, Uvari – 627651
3.	Mrs. M. PRAISEL	Member	Assistant Professor	M.Sc., M.Phil.,	9445641770	priselmanoharan@yahoo.in	4/98A, CSI Church Street, Meignanapuram – 628210
4.	Mrs. S. SABITHA	Member	Panchayat President	SSLC	936334625	swethaselvaraj750@gmail.com	18/93 Aravan Nagar, Thattarmadam – 628653

(vi) INSTITUTIONAL INNOVATION COUNCIL (IIC):

Sl. No.	Name	Position (Chairperson / Member)	Category	Present Designation / Occupation	Telephone/ Mobile Number	E-Mail	Residential Address
1.	Dr. JAMUNARANI R	Chairperson	PRINCIPAL (FAC)	M.Sc., M.Phil., Ph.D.,	9894844528	jamunarani821@gmail.com	32/155 Anbu Nagar, Kumarapuram, Tiruchendur
2.	Dr. S. AMUTHAVANI	President & Convenor	Senior Faculty Member	MBA ., M.Phil., Ph.D	8778392880	amuthavanisubramanian@gmail.com	76, Darling Nagar, KTC Nagar North, Maharaja nagar Post, Tirunelveli – 627 011
3.	Mrs. M. SHUNMUGA SUNDARI	Vice - president	Senior Faculty Member	MBA., M.Phil., (Ph.D)	8870053473	Sundariprabhu005@gamil.com	211, Darling Nagar, KTC Nagar, V.M. Chatram.
4.	Dr.V.VARALAKSHMI	Member	Senior Faculty Member	M.Com., M.Phil., Ph.D.,	9788967846	varabhuva@gmail.com	10 th Thayaparan Street, Murugankurchi (Post), Palayamkottai.
5.	Dr. K. MEENA	Member	Senior Faculty Member	MBA., M.Phil., PGDCA., Ph.D	9865014861	meenakmba@gamil.com	5/9, Main Road, Subramaniapuram – 628702

(vii) FACILITES FOR PERSONS WITH DISABILITIES:

Ramps are available to disabled students for easy access to classrooms and Rest rooms.

5. Programmes:

- Name of Programmes approved by AICTE: MBA
- Name of the Programmes accredited by the AICTE: MBA

For each Programme the following details are to be given:

Name of the Programme	No. of Seats	Duration	Cut off rank of admission during the last three years		Placement Facilities	3 Years Salary	CTC
MBA	30	2 Years		TANCET	YES	NA	NA

6. Faculty:

Permanent Faculty: NIL

Guest Lecturer: 4

Adjunct Faculty: NIL

Permanent Faculty: Student Ratio - 1:10 Ratio

S. No.	STAFF LIST	DESIGNATION
	Dr. R. JAMUNARANI	Principal (FAC)
PG DEPARTMENT OF BUSINESS ADMINISTRATION		
1.	Dr. S. AMUTHAVANI	Guest Lecturer
2.	Dr. K. MEENA	Guest Lecturer
3.	Mrs. M. SHUNMUGA SUNDARI	Guest Lecturer
4.	Mrs. S. KOHILA	Guest Lecturer
5.	Ms. P. CHITHRA DEVI	Guest Lecturer (PTA)
6.	Ms. S. PUNITHA	Guest Lecturer (PTA)
LIBRARY		
1.	Dr. P. MELBHA	Librarian
OFFICE		
1.	Mrs. S. AMBIKAVATHI	Office Superintendent
2.	Ms. T. MOOKKAMMAL	Assistant

7. Profile of Director/ Head of the Department

MANAGEMENT							
Name	Designation	Specialisation	Email Id	No. of Current Research Scholars		No. of Degree Awarded Research Scholars	
Dr. S. AMUTHAVANI	Assistant Professor & Head	Marketing & HR	amuthavanisubramanian@gmail.com	M.Phil.	Ph.D.	M.Phil.	Ph.D.
				Nil	Nil	Nil	Nil

8. Fees

Details of fee, as approved by the Government of Tamil Nadu, for the Institution.

- **Time schedule for payment of fee for the entire programme :**

Odd semester & Even semester	June / July
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- Semester fees-** As per Government of Tamil Nadu.
- Number of scholarships offered by the Institution, duration and amount:**
- Institute offer scholarships to eligible students.
- Criteria for fee waivers/scholarship:** As per the merit and economical condition of the students.
- Estimated cost of Boarding and Lodging in Hostels:** NA

9. Admission:

Number of seats sanctioned with the year of approval:

Stream	Seats sanctioned
MBA	30

Number of Students admitted under various categories each year in the last three years

Year	Stream	No. of Students Admitted
		Government Scholarship
2024-2025	MBA	7

10. Admission Procedure:

- **Eligibility Criteria (MBA)**

A Bachelor Degree from any recognized University.

A qualification recognized as equivalent there to subject to the conditions of the Syndicate of the Manonmaniam Sundaranar University, Tamil Nadu Candidates should have written TANCET Exam (Counselling Code – 331) through TANCET Counselling for admission under Government Quota.

Note:

Students appearing for the final year degree examinations may also apply subject to the condition that they must provide evidence of their having passed in the final year degree examinations before the end of August.

Candidates from the states other than Tamil Nadu will have to obtain and produce the Recognition/Eligibility/Migration Certificates as to their qualifications at the time of admission.

11. 100% TANCET

12. Results of Admission Under Management seats / Vacant seats

- Not Applicable

13. Information of Infrastructure and Other Resources Available

Number of Class Rooms and size of each: 2 numbers Class Room, 607 Sq. ft.

Number of Seminar Hall and size of each; 1 number and 21.44* 8.00 m

Central Examination facility, Number of rooms and capacity of each: Examinations are conducted in the class rooms and a separate room has been allocated as examination cell.

Barrier Free Built Environment for disabled and elderly persons: Available

Fire & and Safety Certificate: Available

Hostel Facilities: NA

Library: 1 Library

Programme/Course	Number of Books	Number of e- Journals	Number of Journals	Digital database	CD Videos
All Stream	5266	-	-	-	-

- **Laboratory and Workshop:** Yes

Computing Facilities:

- Internet Bandwidth: **15 Mbps**
- Total Number of Computer: **31**
- Configuration of System: **i7-12700 CPU 2.10GHz 4GB - 16 GB**
- Total number of systems connected by LAN: 12
- Major software package available: **5**
- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.): **Yes**
- Facilities for conduct of classes/courses in online mode (Theory& Practical): **Yes**
- Innovation Cell: **Yes**
- Social Media Cell: **Yes**
- Departments: **List of facilities available:**
- Games and Sports Facilities:
 - Indoor Sports facilities
 - Outdoor Sports facilities
 - Extra-curricular activities:
- Presentations on Technical Topics by Students, Faculty, & Industry Experts. Sports, Participation in various college events
- **Soft Skill Development Facilities:** Yes

Teaching Learning Process:

- Curricula and syllabus for each of the Programmes as approved by the University: as per Manonmaniam Sundaranar university syllabus
- Academic Calendar of the University: as per Manonmaniam Sundaranar university syllabus.
- Academic Time Table with the name of the faculty members handling the Course: updated in website portal for each semester
- Teaching Load of each Faculty: updated in website portal for each semester
- Internal Continuous Evaluation System and place: updated in website portal for each semester.
- **Student's assessment of Faculty, System in place:** Yes
- **Academic Calendar and framework:** As per Manonmaniam Sundaranar University and also available in website portal.

14. Enrolment of Students in the last three years:

YEAR	MBA
2024-2025	7

15. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received: No
- Publications (if any) out of research in last three years out of master's projects: No
- Industry Linkage: Yes
- MoUs with Industries (minimum3(10)): Yes

16. LoA and subsequent EoA till the current Academic Year: LoA – Yes & EoA (Under process)

17. Accounted audited statement for the last three years: NA

18. Best Practices adopted, if any: Yes

BEST PRACTICE – 1

MBA students Association (MBASA):

It serves as a vital link between the students and faculty. By providing benefits to MBA students an association was established which enrich the overall MBA experience, support personal and professional growth and foster a lifelong community of professionals.

OFFICE BEARER:

For MBA Students Association (MBASA)

S. No	Position	Name of the Student
1.	Chairman	Ms. J. JENI, I - MBA
2.	Vice-Chairman	Ms. N. SRIRANJINI, I - MBA
3.	Secretary	Ms. A. PRIYANKA, I - MBA
4.	Joint secretary	Ms. R. MUTHU REETHIGA, I - MBA
5.	Treasurer	Ms. P. ANUSUYA NARMATHA, I – MBA
6.	Joint Treasurer	Ms. S. INDHUMATHI, I - MBA
7.	Editors	Ms. J. SURYA SUBITHA, I - MBA
8.	Public Relation Officers (PRO)	-

BEST PRACTICE – 2

CAREER GUIDANCE CELL:

This cell provides resumes and support for student's career development such as resume building, interview preparation and job search strategies.

Career guidance cell was established to foster professional development, community building and provide academic enhancement of our students.

Website: <https://gascsat.in>

All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2024-25

Letter of Approval (LoA)

F.No. Southern /2024-25/1-44229040376

Date of Approval: 03-Jun-2024

To,
The Principal Secretary
(Higher Education) Govt. of Tamil Nadu,
N. K. M. Bld. 6th Floor Secretariat,
Chennai-600009

Sub: Letter of Approval for New Institution 2024-25

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 Notified on 4th February, 2020 and amended on 24th February 2021 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id	1-44229040376	Application Id	1-44229040376
Name of the Institute	GOVERNMENT ARTS AND SCIENCE COLLEGE FOR WOMEN	Institute Address	SATHANKULAM, THOOTHUKUDI DISTRICT 628704, SATHANKULAM, THOOTHUKUDI, Tamil Nadu, 628704
InstituteType	Government	Region	Southern

For conduct of the following Courses with the Intake indicate below for the Academic Year 2024-25*

Sr. No.	Level	Program	Course	Affiliating University/ Board	Intake Approved for 2024-25
1	POST GRADUATE	MANAGEMENT	MBA	Manonmaniam Sundaranar University, Tirunelveli	30

10% seats will be allowed over and above the Approved Intake to accommodate reservation for EWS as per State Government Policy.

*Note: The approval is valid for two years from the date of issue of this letter only for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the current Academic Year due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next academic session for continuation of approval.

The Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institution shall fulfill the following general conditions:

1. The management shall provide adequate funds for development of infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
3. The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution

4. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
5. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
6. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution
7. The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
8. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.
10. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
11. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
12. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally, Audited Financial Statements for every Financial year on year to year basis.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any misrepresentation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2024-25(Appendix 6)
19. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - Parakh: Student Gap analysis portal bases services.
 - Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - Course in Indian Languages.
 - ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 - Augmenting Utilization of Research Assets (AURA).
 - Smart India Hackathon: World's largest Open Innovation Platform.

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic Year 2022-23. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.

